

Staff Development Training Management System

Developed for local public school district to help administer staff development training. Used system wide for all training. Replaced paper catalog with tear-off coupons used previously for registration. This system provided immediate savings in printing and distribution costs and longer term administrative cost savings.

The screenshot displays a web interface for a training management system. On the left is a vertical navigation menu with categories: Instruction, Board/Superintendent, Staff & Community, Business, News & Events, Options, Register, Check Status, and Admin. The main content area shows details for a course titled "Create Your Own Workshop".

Title: Create Your Own Workshop
Description: Need inservice hours? There are more options than those available here. Don't forget to check the Farmington Community Schools Adult Education pamphlets for classes, (which are paid for by the District on approval), YMCA, Botsford Hospital, or Oakland Community College. Or, why not create your own workshop such as having another secretary show you her way of organizing files, or have someone teach you a specialized process you need to know. Or, why not teach a class yourself? Generate your ideas and submit your request to your supervisor for approval. Once the idea has been approved, email Mary Ann Sulek (MaryAnn.Sulek@farmington.k12.mi.us) with your proposal and the appropriate staff member will get back to you to work out the details.

Topic: Create Your Own Workshop
Credits: 0.00

Profiles: (bold)
Collaborative Team Member
Healthy Individual
Life-Long Learner
Responsible Citizen
Effective Communicator
Knowledgeable Thinker
Quality Producer
Thoughtful Problem Solver

When/Where: Jan 1st, 2200 (Wednesday) 12:00 AM - 12:00 AM Farmington Training Center
Presenter(s): TBD
Status: Class size is 100 with 1 registered and 0 on the wait list.

Email:

Features

- Intranet with login security for users and administrator(s)
- Integrated into existing staff portal site
- Email confirmation to registrants
- Optional email notification to system administrator(s) for each registration
- Email reminders prior to class to instructors and registrants
- Waitlisting
- Next person on waitlist automatically added to class and emailed if cancellation occurs
- Individual course creation wizards, including year to year carryover
- Ability to import course descriptions from spreadsheet
- Instructors use system to take attendance in classroom
- System retains staff course attendance records
- Staff records emailed upon request

Technology

Language: Perl
 PHP
Database: MySQL
Server OS: Linux